

Republic of the Philippines
 City of San Carlos
 Negros Occidental

SHEET NO. 1

INVITATION TO BID

PURCHASE REQUEST NO: 1-24-06-1047

Sealed bids for quotation of prices will be received for the purchase of the following supplies, materials and equipment of the government to be opened on the date, place and time stated in **INSTRUCTION TO BIDDERS**.

ITEM #	QTY.	UNIT	ARTICLES	U PRICE	TOTAL
Delivery Term: (All Lots) 10 Working Days upon receipt of P.O.					
Lot I					
1	1000	box	Medical Gloves (Powder free medium) • Ambidextrous , Non-sterile , Single use only	_____	_____
2	10	pc	Drop Leg Bag Multiple Pocket • with zipper opening , water proof , 800 Doxford Cloth	_____	_____
3	10	pc	Chest Bag • Size round L-27cm x W6cm x H 20cm	_____	_____
4	50	roll	Surgical Tape • Micropore 1 per roll	_____	_____
5	2	tube	White Surgical Tape Cloth (Assorted Size) • 4x1.25cm , • 2x5cm , • 3x2.5cm , • 1x7.5cm	_____	_____
6	10	box	Sterile Gauze Pad 4x4 • 100's/ box , • 4" X 4" X 8 PLY , • 24X28 MESH • Single Pack	_____	_____
7	20	pair	Sterile Gloves • Size 7, • 50 pair/box, • Rubber Latex	_____	_____
8	10	pair	Shear Scissors	_____	_____
9	10	box	KN95 (50 pc/ box) • Multi-layer design , • Lightweight , • Anti-Fog Strip inside	_____	_____
				Sub-Total	_____
Lot II					
1	10	pc	Pen Light	_____	_____
2	5	pc	Storage Box (120L)	_____	_____
				Sub-Total	_____
Lot III					
1	20	roll	Caution Tape (yellow) • 3inX7874in	_____	_____
2	20	roll	Danger Tape (red) • 3inX7874in	_____	_____
				Sub-Total	_____
PURPOSE:				T O T A L	_____
To be used during emergency response and medical transport by the City Disaster Risk Reduction and Management Office.					_____

Company Name / Business Name & Address	Name / Signature of Representatives	Form & Amount of Bid Security
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FOR SALE
P 500.00

INSTRUCTION TO BIDDERS

PURCHASE REQUEST NO : 1-24-06-1047 **DATE** : June 21, 2024

PURPOSE: TO BE USED DURING EMERGENCY RESPONSE AND MEDICAL TRANSPORT BY THE CITY DISASTER RISK REDUCTION AND MANAGEMENT OFFICE.

OFFICE : CDRRMO

DATE OF OPENING & DEADLINE FOR THE SUBMISSION OF BIDS : 1:30 P.M. , July 16, 2024

PLACE : BAC Secretariat Office/CMO Extension Office

AMOUNT OF CONTRACT

BID SECURITY

		Cash/ Manager's Check/ Bank Draft/Guarantee (2% of ABC)	Surety Bond (5% of ABC)
Lot 1	:	287,710.00	5,754.20
Lot 2	:	6,773.80	135.48
Lot 3	:	12,000.00	240.00

TERMS & CONDITIONS

- The Bid/Bids shall be accompanied by a BID SECURITY in any of the following forms:
 - Cash or cashier's / Manager's Check issued by a Universal or Commercial Bank in favor of City Treasurer of San Carlos City. : Two percent (2%) of the ABC (See above)
 - Bank draft/guarantee or irrevocable letter of credit issued by a Universal or Commercial Bank: Provided, however, that it shall be confirmed or authenticated by a Universal or Commercial Bank, if issued by a foreign bank. : Two percent (2%) of the ABC (See above)
 - Surety Bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security. : Five percent (5%) of the ABC (See above)
 - Any combination of the foregoing : Proportionate to share form with respect to total amount of security
 - Bid Securing Declaration

- Secure bidding documents from the BAC Secretariat Office at a non-refundable fee of P 500.00 (per City Ordinance No. 23-21, Series of 2023.)

- Sample or Brochures of the materials (if required) shall be attached to the bid documents.
- Your price offer must be valid for 120 calendar days.
- Award will be made to the Lowest Calculated Responsive Bid (LCRB) that is the most advantageous to the government subject to post evaluation by the BAC.
- Submit Omnibus Sworn Statement duly notarized, together with your bid.
- The government reserves the right to reject any or all bids, declare a failure of bidding or not award the contract based on RA 9184.
- Electronic submission and receipt of bids is not available pending compliance with GPPB Resolutions.

SGD

ATTY. MA. CHAT H. DELIMA-CORDERO
City Gov't Dept. Head I-OHRM / BAC Chairman
BIDS & AWARDS COMMITTEE